

Iowa Immigration Raid Hotline Rapid Response Team
JFON / AFSC
Legal Intake Questionnaire

Date: _____

Name of Volunteer Attorney filling out this form: _____

Email/tel of vol. atty: _____

Name of volunteer translator: _____

A. INTRODUCTION

Explain the following: I am a [law student or attorney] working with the Iowa Immigration Raid Hotline Rapid Response Team, organized by Iowa Justice For Our Neighbors and the American Friends Service Committee. I am speaking with you today in order to gather information about what happened and your/any potential legal case to see if there is anything we can do to help you. We are not promising to represent you in your case. Once we have reviewed your information, we will let you know whether we can assist you. If you would like faster assistance and have money to hire a private attorney, we can give you a list of private attorneys immediately. It is important that you be completely honest with us. Everything you tell us in this interview is confidential. Your information will only be shared with other attorneys in working with the Rapid Response Team who will decide whether and how we can assist you. Do you understand what I have explained? Do you agree to continue with this interview?

1. Are you:

- The person who needs assistance (detained or arrested), or
- The contact for the person the person needing assistance (detained or arrested)?

2. What is your full name?

3. What is your address?

4. What is your telephone number?

5. What is your email, if you have one?

(If you are speaking to the person who needs assistance, you can skip this question.)

6. What is the address, telephone number and email of the person you are calling for?

DISCLAIMER FOR IMMIGRANT'S SIGNATURE:

I understand that I am not being offered legal representation or assistance at this time. I give my consent for the information on this entire form to be provided to volunteer attorneys who are a part of the Iowa Raids rapid-response team network for the purpose of helping me to secure volunteer/free legal representation for me at my bond hearing. I understand that there is no guarantee or promise that attorneys will be available and/or able to assist me.

SIGNATURE: _____

Name (printed): _____

Date: _____

B. IMMIGRATION SECTION QUESTIONS:

All questions from this point forward are about the person who actually needs our assistance (not necessarily the person you are talking to, who may just be a contact person). If the person you are talking to is unable to answer the "immigration section" questions, skip to the "constitutional section" questions.

1. Have you ever met with another immigration attorney?

2. If yes, what is the name and address (if you know) of the attorney you have consulted with before?

3. What is your marital status?

Single

Married
Divorced
Separated
Widowed
Living together (juntados)

4. What is your social security number (if the person has one)?

5. Date of birth?

6. Place of birth – Country, state/region and city

7. Alien registration number (if the person has one)

8. Current immigration status?

U.S. citizen
Legal Permanent Resident (Green card holder)
Temporary Resident (i.e. TPS, DACA, etc.)
Visitor
Out of Status
Other (explain)

9. Have you ever filed any application with immigration before? If so, what did you file, and when?

10. Has a relative or employer ever filed an immigration petition for you?

Yes
No

11. Have you ever used another person's green card, passport or other identification papers? If so, what kind of documents?

12. Have you ever applied for a visa to come to the United States?

Yes

No

13. If yes, was the visa granted?

Yes

No

14. How many times have you been married?

15. Were you married in another country?

Yes (explain)

No

16. If married, what is your spouse's name?

17. If married what is the date of your marriage?

18. If married, what is the place of your marriage?

19. If married, what is the country of citizenship of your spouse?

20. If married, where does your spouse live?

21. If married, what is your spouse's legal status?

U.S. citizen

Legal Permanent Resident

Temporary Resident

Out of status

Other (explain)

22. If married, and your spouse does not have legal status in the U.S., when did your spouse enter the United States?

23. Did your spouse enter with a visa?

Yes

No

24. If married, does your spouse have an alien registration number? If so what is it?

25. Do you have any children?

Yes

No

26. If yes, how many children? Please include ALL children you have ever had -- alive or deceased, living with you or with someone else, in the U.S. or in another country.

27. If you have children, please fill out the chart below for each of your children: Please include any additional children's information on the back of this page.

Information	Child 1	Child 2	Child 3
Full name of child			
Date of birth			
Country of birth			
Country of residency (where they are currently living)			
Date child entered the U.S.			
Name of mother			

Name of father			
Immigration status of child			

28. Do you have close relatives (parents, spouse, children or siblings) who have U.S. citizenship or legal permanent residency? If so, who, and are they U.S. citizens or legal permanent residents?

29. Were your parents or grandparents born in the United States? If so, who?

30. When is the FIRST time you entered the United States (date)?

31. When you FIRST entered the United States, what was your immigration status? (visa, refugee, no lawful status, etc.)

32. Have you ever left the United States since the first time you entered?

Yes
No

33. If yes, please list the following: 1. Every time you have entered the U.S. 2. How you entered the U.S. (visa, refugee, no lawful status, etc.) 3. How long you stayed in the U.S. after each entry. (Fill out table below)

Date you entered the US	Status at entry (visa, green card, unlawful entry, etc)	Date you LEFT the U.S.

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34. Have you, your spouse, or your child ever been the victim of a crime? If so, please explain.

35. Have you ever been abused either physically, emotionally, mentally or financially by your spouse? If so, explain.

36. Were you forced to come to the U.S. against your will?

37. Once you got to the US, were you held against your will or forced to work for the person/group that brought you to the US?

38. Do you have any fear of returning to your home country? If so, please explain.

39. Before this arrest, have you ever been arrested, questioned, or stopped by Immigration (USCIS or ICE)? If so, please explain.

40. Before this arrest, have you ever been fingerprinted by USCIS or ICE? If so, please explain?

41. Before this arrest, have you ever been put in detention (jail) by Immigration? Please explain.

42. Before this arrest, have you ever received a notice to appear in Immigration Court? If so, please explain.

43. Before this arrest, have you ever gone before an Immigration Judge? If so, please explain.

44. Have you ever been issued an order of deportation? If so, please explain.
45. Have you ever NOT shown up for a hearing with an immigration judge? If so, please explain.
46. Have you ever been fingerprinted by the police for any reason? If so, please explain.
47. Have you ever been stopped or questioned by the police for any reason? If so, please explain.
48. Have you ever been arrested by the police in the U.S.? If yes, please explain whether you went to court, and if so what the conviction and sentence were in your case.
49. Have you ever been arrested by the police in any other country? If so, please explain.
50. Have you ever used fake documents to work or enter the U.S. If so, please explain.
51. Have you ever registered to vote or voted in the United States?
52. What is your household income? (annually, monthly, weekly - whatever is easiest for the person to answer). (We would need this for JFON to be sure the client qualified for our services -- we can only serve people who earn 200% of the poverty level or less, unless they are the victim of a crime -- in which case no income level requirement.)

C. BOND HEARING QUESTIONS:

The next few questions are designed to help us find out if there is any way to help you get out of jail if you are placed in immigration proceedings. I apologize; some of the questions will be a little bit repetitive with questions I have asked already. I promise they are important.

1. How long have you lived in...
 - Your current address?
 - Your current city?
 - Your current county?
 - Iowa?
 - The United States?

2. If we can find a lawyer to represent you, does your lawyer have permission to contact your current / former landlord and roommates to see if they would be willing to help get you out of jail?

3. Do you own any property in the United States?
 - House? Can we get a copy of the mortgage / mortgage payments / title or deed?
 - Car? Can we get a copy of car loan documents / title?
 - Any other property that you would have to leave behind if you were forced to leave the country? (Tools, family heirlooms, mementos, anything)

4. Have you ever been employed in the United States (either with or without authorization)?
 - What was your job?
 - What was the name of your employer? Contact information?
 - What were your dates of employment?
 - How much did you make?
 - IF you are currently employed, THEN: In what ways would your current employer / work colleagues / clients suffer if you are unable to return to work? What do you think will your employer will do if you are not able to return to work?
 - IF the work was unauthorized, THEN was your lawyer aware of your lack of work authorization?
 - If we can find a lawyer to represent you, does your lawyer have permission to contact your current / former employers to see if they would be willing to help get you out of jail?

5. What is the highest level of education / schooling you attended?
 - Dates / Locations / Institutions

6. Are you involved in any community groups? Churches? Sports leagues? Youth groups? Parent-Teacher Associations? Can you think of any other groups or individuals who could help your lawyer explain to a judge the ways in which you

contribute to your local community, and why the community will be worse off without you? If we can find a lawyer to represent you, does your lawyer have permission to contact people associated with these groups to see if they would be willing to help get you out of jail?

7. To help get you out of jail, you will need to convince a judge of two things: that you are not dangerous, and that if you are released from jail you will definitely attend every immigration court appointment assigned to you and you will not skip any court hearings.

- Can you think of anything else we should know that would help convince a judge that you are not dangerous?
- Can you think of anything else we should know that would help convince a judge that you are not a flight risk?

D. QUESTIONS ABOUT THE RAID/ARREST AND CONSTITUTIONAL RIGHTS

This section can be used to interview the person calling if they witnessed the raid, or simply to ask about their individual arrest.

1. Where did the raid/arrest occur?

Work?

Home?

On the street?

In a business?

Other...

2. Was anyone taken into custody? (Names, A-Number, Date of Birth, Place of Birth)

3. Where were the detained taken?

4. Have you spoken with the detained? (Do they have a lawyer, do they need anything, do they know what is happening next with their case?)

5. How many agents?

6. How did they identify? (ICE, police, etc.)
7. If they were wearing uniforms, how did they identify them- what did they say?
8. Did they have guns and were they drawn?
9. Did they speak to you in a language you requested to be spoken in?
10. What reason did they give to approach you or enter your home?
11. Did they say who they were looking for?
12. Did they use any physical force during the encounter?
13. Did you assert your rights? How did they respond?

E. COMMUNITY NEEDS SECTION

This section may help identify any needs that may exist.

1. Does anyone need shelter?
2. Were any of the arrested/detained parents?
3. Do you know if the children are being cared for?
4. Any other needs?