

# UNITARIAN UNIVERSALIST CONGREGATION OF THE QUAD CITIES

## BOARD OF TRUSTEES AGENDA

June 21, 2016

All 2015-2016 and 2016-2017 Board Members should anticipate arriving for the 6:30 opening of the session. 2015-2016 members who are not renewed for 2016-2017 may depart at the adjournment of the 2015-2016 Board.

### OUTGOING BOARD

Allen, John, Lana, Connie, Marcy, Amber, Steve

6:35 PM TIME FOR CENTERING & REFLECTION

6:35 VITALITY SNAPSHOTS

Successful summer solstice, well received. Angels (adult RE) well attended. Youth led service (fun to see the children grow up in the congregation). Selena Fox service was interesting and well done. Giving garden is going well, more people participating including children. We've been visible within the community i.e. press coverage. Vigil was well attended.

6:40 CONSENT AGENDA

- a. Minister's Report
  - a. Reviewed. Congregational meeting, no issues arose. Focus group weeks before had some vocal concerns, there seemed to be good understanding from congregants.

b. Staff Report

c. Written Committee/Team/Task Force Reports

7:00 BOARD REPORTS

- a. Minutes of Previous Month's Board Meeting
  - a. Move: Marcy; Second: Connie; Approved
- b. Clerk's New Member Report
  - a. 5 new members
- c. Financial Report
  - a. Insurance Bond (50409) budget is higher (\$6000, spent \$10,609), unsure as to why – possibly due to coffee house alcohol? Follow up with Jay on this line item. Operating at 87% of budget. Programming at 87% of budget. At 50% rate for UUA/MidAmerican dues. Anticipated reserve of \$2700 at end of this fiscal year.

Discussion on what to do with potential reserve, will revisit at July meeting when all monies are accounted for.

#### 7:15 DISCUSSION AGENDA

- a. Action Item: Approval of Endowment Committee New Members
  - a. Received email from endowment, we need to verify and approve new members to the endowment committee
    - i. Move: Marcy; Second: John; Approved
- b. Action item: Determination of amount to pay towards UUA and MidAmerica annual dues and approval of same. --DELETE
- c. Discussion Item: 2016-2017 Budget (Kitchen Staff Update)
  - i. Donation came in to support kitchen assistant for 26 weeks.
- d. Discussion Item: Recognition of outgoing board members
  - i. Steve, Connie are leaving the board, they've done a great job!

#### 6:53 ADJOURNMENT OF 2015-2016 BOARD

Move: Connie; Second: Steve; Approved

#### INCOMING BOARD

Fred, Allen, Marcy, Amber, Steve, Lana, John

#### 6:55 INTRODUCTION OF NEW BOARD MEMBERS

Fred Weymouth, member for 2 years. Steve Vogel, member since 2005.

#### 6:57 DISCUSSION AGENDA: 2016-2017 BOARD

- a. Action Item: Distribution of By-Laws & review of role of the board
  - a. Reviewed, look at more closely before the retreat on own time. Briefly review congregational meeting, article VI (all sections), article VII sections, 2, 3, and 9, article IX section 9
- b. Action Item: Election of Chair & Vice-Chair
  - a. Allen as Chair – Move: John; Second: Fred; Approved
  - b. Lana as Vice Chair – Move: John; Second: Fred; Approved
- c. Action Item: Nomination of Replacement Board Member -- STRIKE
- d. Action Item: Set Date for Board Retreat

August 13<sup>th</sup> -- off site (possibly Fairmont library) 9-2pm.

- d. Discussion Item: Focus/Format for Board Retreat
  - a. Discuss asking a congregant to help lead our retreat, created a potential list.
  - b. Discuss previous year, mission and vision for the upcoming year, icebreaker.
- e. Discussion Item: Review Liaison Schedule
  - a. Possibly change regular board meetings to second Tuesdays from 6:30pm. Allen will check with Jay.
  - b. Discuss liaison responsibilities
  - c. Review current schedule

7:48 Move: John; Second: Steve; Approved