

UNITARIAN UNIVERSALIST CONGREGATION OF THE QUAD CITIES

BOARD OF TRUSTEES MINUTES

September 3, 2016

9:00-10:00am

Fairmont Street Library Community Room

Attendees: John Dunsheath, Lana Long, Steve Vogel, Marcy Doyle, Allen Bertsche, Fred Weymouth, Amber Spiva

9:00 am TIME FOR CENTERING & REFLECTION

9:10 am VITALITY SNAPSHOTS

Celebration service was wonderful, good participation; good number of people attended the potluck. Service was a bit wordy, the kids did great! Some hiccups, RST will work them out. Several groups and teams were involved with the service. Must be aware of the timeframe.

9:17 am CONSENT AGENDA

a. Minister's Report

TBD

b. Staff Report

Allen met with Jane and Amanda, we need volunteers for very specific activities i.e. stewardship. Some concerns specific to celebration service, service leaders need to organize potluck volunteers i.e. clean up; need to clean sanctuary if moved during service, except chairs; We almost ran out of chairs, we did run out of order of service; ushers need to do adult and kid count; need to maximize parking, use other lot. Christmas Eve service (Sunday is Christmas Day), need to start planning now, the board is in charge of this and needs to start organizing it.

Amber will follow up with Jane on getting approved board minutes to the office staff

c. Written Committee/Team/Task Force Reports

TBD

9:30 am BOARD REPORTS

a. Minutes of Previous Month's Board Meeting

Change Agenda to Minutes

Motion: John, Marcy – with amendment

b. Clerk's New Member Report

No new members

c. Financial Report

Reviewed quick books, completed documentation to Steve V. and Allen. Discuss a system for communicating share the plate cost informing the specific team and possibly the congregation.

9:45 am DISCUSSION AGENDA

- a. Discussion Item: Review of Board Liaison Responsibilities (Checklist)

See handout, reiterate liaison needing to stay and lock up, timeframe should be 1pm for leaving.

- b. Discussion Item: Update on Sabbatical Schedule & Responsibilities of Board

All Sunday services through November are covered. How we can best encourage people to join the Stewardship team. Perhaps go to leadership team to figure out who might be interested in joining stewardship. Discuss best and worst case scenarios.

9:45 am ADJOURNMENT

Motion: John; Second: Lana; Approved